

Roach Middle School PTA
General Board Meeting
January 25, 2023



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Agenda

Time	Agenda Item	Presenter
	Establish Quorum	
5:00pm	Call Meeting to Order	Tiffani Allen, President
5:01pm	Approval of Minutes	
5:05pm	Treasurer's Report	Bernadette Berg, Treasurer
5:08pm	Chair Reports Unfinished Business New Business – Nominating Committee & 2023-2024 Board Announcements	
5:15pm	Adjournment	Tiffani Allen

The general meeting of the Roach Middle School PTA Board was called to order on **Thursday, September 7th, 2022, at 5:08 pm** At Tiffani Allen's home by President, Tiffani Allen, Sarah Ricks, appointed secretary, being present. A quorum was established. The current **beginning balance is \$3,240.67**. Total **income \$626.50**. Total **Expenses \$327.43** leaving a **final balance of \$3,539.74**.

President Tiffani Allen announces that this meeting will be recorded within ordinance of the by laws set by the PTA, hearing no objections the meeting proceeds on record. Parliamentarian Aurora Kushboo present.

The budget and financial report attached to these minutes was presented to the members.

Clemencia Cole moves to approve the budget amendments as presented. Robin Haney 2nds, the motion. All are in favor. The budget has been approved and filed for financial reconciliation.

Treasurer – Bernadette Berg – Will be sending deposit forms and funds receipt request forms. Please attach receipts in a word document. Refunds require two signatures and may take a few days to process.

President -Tiffani Allen – presents the Membership chair report in Cassie's absence. There are currently 92 members. Our goal is 210 members, and our stretch goal is 500 total members. Currently aiming for the Silver Voice for every child award. Continuing to push membership online, on socials and through the Rampage. Join OTA is back online.

Tiffani Allen – would like to focus “Hey Dude, Nice Shoes” program is coming up next month. It is currently on the calendar but need to firm up logistics.

Stephanie McCracken – Numbers are soaring with 64 orders as of 4pm today for 200pieces of merchandise. We are keeping our price point low. Profit is right under \$1000. Needs help sharing posts on the socials to generate new orders. The store closes September 9th. Currently needing to meet the hat minimum and the sticker minimum.

Questions from the floor: How is the merchandise delivered? Answer: All merchandise will be delivered to campus and distributed 6th grade during advisory and during lunch for 7th and 8th grade. Question: What time on the 7th will the store close? Answer: 11:59pm. Question: Will the store open up again for the remainder of the year? Answer: We want to see how well we do during this run and then determine the logic for opening at a later point in the year.

Parliamentarian Aurora Kushboo – Multi-cultural night – How can we invite recipes from our diverse families and share as “Ram Recipes”? Would like to use this as a method of celebrating diversity.

Principal Martin – 6th grade kids can bring an actual recipe and dish to share at school, it is part of the curriculum. Will talk to the history department to confirm and ask kids/parents to bring recipes. This curriculum is in the 6th Grade World Cultures Curriculum.

Environmental – Pam McGregor- There will be a donation drive next Saturday.

Tiffani Allen – Mod Pizza spirit night is tomorrow. It is titles “Rams Takeover” and will be going all day. This is the Mod Pizza on Custer only. Show them the flyer or image on your phone. Will be sending a blast out regarding the spirit night tomorrow. Kona Ice will be continuing to set up after school throughout the year.

Clemencia Cole moves to approve Apex Color Fun Run as our main fundraiser. Pam 2nds the motion. All are in favor, no one apposes. Motion has passed.

Principal Martin – Thanks the board for everything we do. It has been rough being a new principal without a secretary or a data clerk and PTA stepped in and treated the new faculty. Presented the PTA School of Excellence Banner 2022-2023. Will hang it in the hall and will also display our actual certificate.

Pam McGregor takes over the minutes, Sarah Ricks leaves the meeting, 5:39pm

FRC – Clemencia Cole presents – attached to these minutes is the FRC Report including all fiannces and findings with recommendations Clemencia MTA FRC as presented, no questions. The report is filed.

Tiffani Allen – Final Announcements – September 17th Curbside Donations. September 21st is Kona Ice. Next Board Meeting is October 9th. Future meeting dates for General Meetings will be communicated. Meeting adjourned at 5:48 pm

Treasurer Report





Chair Reports

- Met membership Goal for the year with over 210 members
- Men are Really Awesome (MARS) Texas PTA Award deadline Jan 31



**Dads
can join PTA**

We just need
2 males
to earn the
Texas PTA
Men are Really
Super (MARS)
Award

[VISIT JOINPTA.ORG](https://www.joinpta.org)

Unfinished & New Business



Overview

- A successful election is important to a smooth transition for a PTA from year to year. All members are invited and encouraged to get involved in this important process. Nominating Committees are elected by the membership, never "formed" or appointed.

Electing the Nominating Committee

- Adhere to your PTA's bylaws when electing the committee members and alternates.
- Any member of your PTA may be nominated and elected, excluding the current president (and president-elect if applicable).
- No one automatically serves as a committee member or alternate because of their position or title, including the principal.

Nominating Committee Duties

- The nominating committee is responsible for recruiting the best-qualified PTA executive board candidates for members to approve by affirmative vote at the election meeting.
- The Parliamentarian shall schedule the first nominating committee meeting and provide to the committee the required information on the nomination and election process. From there, the nominating committee shall:
- Sign the nominating committee confidentiality agreement before any discussion takes place;
- elect a chair;
- consider only candidates who meet eligibility requirements set forth by the bylaws and who have signified their consent to serve if elected;
- consider all nominations and seek additional candidates, if necessary, during its deliberations; and
- by majority vote of committee members present and voting, submit only one name for each position to be filled.

What's the Process?

2023-2024 Board Timeline

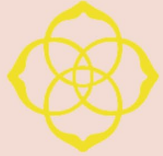
- FEB** • Interest Form completed
- MAR** • Nominating Committee interviews candidates
- APR** • Board officers elected
- MAY** • Incoming officers attend executive board meeting
- JUN** • Knowledge transfer
- JUL** • 2022-2023 financial books closed and new board kicks off



Announcements



A 2-Day Event



KENDRA SCOTT

FEB 11

IN STORE AT LEGACY WEST

FEB 10 & 11

ONLINE AT [KENDRASCOTT.COM](https://www.kendrascott.com)

**USE CODE [GIVEBACK-DJWZK](https://www.kendrascott.com)
AT [KENDRASCOTT.COM](https://www.kendrascott.com)**



**ROACH
EARNS 20%
OF THE
PROCEEDS**

- February: Kendra Scott Gives Back
- March 10: Color Run Fundraiser
- April: PTA Election Meeting

Future Meetings



April and May meeting dates and times to come. Visit roachpta.org/meetings for updates.

Adjournment



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